



**New York State Department of State**  
**Division of Code Enforcement and Administration**

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**2006 ICC Planning Meeting**

**Date:** *April 27, 2006*  
**Time:** *11am-2pm*  
**Location:** *NYS Department of State  
41 State Street, 11<sup>th</sup> Floor Conference Room  
Albany, NY*

**Minutes**

1. Welcome and Introductions
  - a. Present: Scott Copp (via telephone), Gene Jaques, Bill Gregory, Wayne Cichon, Larry Desimone, John Flannigan, Kevin Ezell, Steve McDaniel, Dan Casella, Jim Morganson, Gunnar Neilson, Joe Sauerwein, Joe Finnegan, Bob Cordell, Joe Reich, John Mueller, Tom Mahar, Dan Nichols, John Addario, Sam Ricotta, Ron Piester
  - b. Information re: planning for ICC ABM in Orlando and FA  
Hearings in Rochester will be posted on ICC Interactive forum:  
<http://www.nysboc.net/Forum/index.htm>
2. ICC Board positions open in 2006

a. At-large seats

- i. 4 seats open, potentially 5 depending on Secretary/  
Treasurer election. Open seats: T. Ryan, G. Johnson, B.  
Duck, R. Piester. In addition, Barbara Koffron's  
appointment to fill the vacancy created by K. Scott's  
departure from the Board will be presented for election by  
the membership.

b. Secretary/Treasurer

- i. 2 individuals have indicate their intention to run for this  
position, Gerry George and Tim Ryan. Adolph Zubia had  
previously indicated interest to run again, but we are not  
sure at this point if he will run or not.

3. Application process and election procedure

4. Review of potential candidates

- a. Florida – Joe Crum (past President BOAF) & one other candidate  
(unknown at this time)
- b. Ohio – Billy Phillips
- c. New Jersey – Steve Jones (President BOANJ), possibly John  
Terry
- d. Maine - Tim Nelson (NERC Chairman)

- e. Jeff Whitney (Utah) will not be running for the Board this year
- f. Joe Sauerwein (FASNY) is considering running for the Board in the future

## 5. Preparations for Orlando

- a. ICC event fund
  - i. Conference call including 2 reps. from each organization in the NYS Coalition will be held to review status and future and details of event fund
- b. Attendance promotion
  - i. DOS will send letters to each municipality describing the unique circumstances of this code cycle (FA hearings will be held in NYS) and encouraging municipal leaders to support attendance at ABM in September 2006 and FA Hearings in May 2007. Letters should be personalized to identify voting reps. from each municipality and their role in the ICC code development process.
  - ii. Each Chapter should encourage its members to attend ICC events, some are providing incentives for attending as an official representative of the chapter.
- c. Tentative schedule

i. The tentative schedule is posted ICC's website:

[http://www.iccsafe.org/news/annual/2006Conference/Tentative\\_Schedule.pdf](http://www.iccsafe.org/news/annual/2006Conference/Tentative_Schedule.pdf)

ii. The basic schedule is similar to previous ABMs, business meeting/conference will be held 9/17-9/20, hearings will be held 9/20-10/1

iii. Order of hearings will be posted in the middle of June.

d. Lodging

i. Block rooms

1. 20 block rooms for NYS delegates have been reserved by Jim Morganson - \$129/night

ii. NYS Suite

1. A suite (Casita Executive Suite) has also reserved by Jim Morganson, for 9/16-9/21, reservation can be revised to fit specific needs - \$440/night

e. Hospitality event

i. Consideration of event to be held on the evening before BOD elections, similar to Detroit ABM

1. Potential co-sponsorship with Florida, WABO, Utah

2. Co-sponsorship could detract from NYS primary objective
  3. Need to Coordinate our efforts with the host chapter (BOAF)
  4. Firm commitment was made in Detroit to work with WABO
- ii. Possible use of suite at other time(s) for NYS specific purposes - organization, delegation meetings, etc.
- f. Promotional materials
- i. Pins, shirts, decals, etc. – need to decide
  - ii. Ray Andrews has volunteered to design NYS pin
- g. Attire
- i. Coordination of attire in Detroit was very effective, we may see other Chapters/Regions doing same in Orlando (NERC is already discussing this)
  - ii. Discussion regarding comments received about “block” voting – difference between perception of coordinated attire at ABM and hearings
- h. Code development hearings
- i. Committee appointments

1. 8 members from NY have been appointed to code development committees, including one chairman and 2 vice-chairmen.
2. Appointment letters should be received shortly

ii. Code change proposals

1. 2300+ proposals, 300 more than last cycle
2. Code development process is out of control, industry allowance to submit unlimited proposals needs to be addressed
3. NYS delegation needs to maintain presence at hearings, cannot be viewed by membership as “mass exodus” after ABM. Need continuity for effective participation at FA Hearings in Rochester.

6. Final Action hearings – Rochester

- a. Potential for educational event in conjunction with hearings
- b. Pressure from ICC to avoid any conflict between hearings and any other events
- c. Need to decide on hospitality event or other social activities
- d. BOD will hold a reception for Chapter leaders

7. Open discussion

## 8. Assignment of tasks

- a. Event fund – 2 reps. from each organization
- b. Attendance promotion – all
- c. Lodging/suite coordination – Jim Morganson
- d. Hospitality event – Gene Jaques, Bob Cordell
- e. Communication with NYS partners
  - i. WABO – Scott Copp
  - ii. Florida – Jim Morganson, Steve McDaniel
  - iii. Utah – Gene Jaques
  - iv. NERC – Wayne Cichon
- f. Promotional – Wayne Cichon, Steve McDaniel
- g. Attire – Joe Finnegan
- h. Code Development – Dan Nichols, Ray Andrews, Kevin Ezell
- i. Communications – Sam Ricotta
- j. Rochester – Bill Gregory, Scott Copp, Gene Jaques, Steve McDaniel, Wayne Cichon, Bill Timmons, Joe Sauerwein, Joe Finnegan, Joe Reich

## 9. Schedule next meeting

- a. Event fund conference call by mid-May
- b. Committee conf. call by end of May

c. Next meeting late June / early July

10. Adjourn