

# NYSBOC BOARD OF DELEGATES

## MEETING MINUTES

**DATE: December 6, 2013**

**LOCATION: Owego, NY**

- \* President Jim Morganson called the meeting to order at 9:45 AM
- \* Pledge of Allegiance
- \* Moment of silence for deceased members
- \* A roll was called and the following official delegates were present:

	Name		Name		Name	
President	Morganson, James E.	X				
1st Vice President	Edward Cusato	X				
2nd Vice President	Donald Mekulik	X				
Secretary	BJ Gettel	X				
Treasurer	Douglas Scarson	X				
Historian	Mark Schwartz					
Past President	Wayne Cichon	X				
Capital	Cordell, Robert	X	Griffith, Roger (A)		Theriahult, Rick	
	Ricotta, Sam	X				
Central	Cusato, Ed		Keeler, George		Williams, John	
Columbia	Ferratto, Edward		Pratt, Kent		Vieni, Charles	
	Koloski, Stan (A)					
Finger Lakes	Bailey, Jim	X	Crooks, Jack		Morris, Pat	X
	Rech, Terry (A)	X				
Mid Hudson	Corrao, Tom	X	Parrington, Denis (A)		Cichon, Wayne (A)	
Mohawk Valley	Stine, Rich	X	Piemonte Vito			
Monroe	Bowers, Don	X	Drexler, Rob	X	Scarson, Doug	X
Nassau (BIANCO)	Bonnie, Robert		Haramis, Stephen	X	Malitino, Michael	X
	Falmigetti, Eric (A)	X				
Niagara	Bleichfeld, Rich		Eberhardt, Jim	X	Rank, Kevin	X
	Metzger, Dave (A)		LaBarbera, Chuck (A)	X		
Northern						
Adirondack	Morganson, Jim					
Ontario	Benedict, Al	X	Storke, Scott (A)			
Rockland	Berrios, Ruben	X	Buckley, Thomas			
Southern Tier	Cross, Brent	X	Ezell, Kevin	X	Platt, Richard (A)	
	Knickerbocker, Wm	X				
St. Lawrence						
Suffolk	Donnelly, Joseph		Frabrizio, Edward		Maher, Tom	
Tri County	Canfield, Gerard		Jaques, Eugene	X	Ben Maldonado	
	Smith, Joe (A)	X				
Westchester	Blasi, Frank		Tarchine, Ralph		Testa, Michael	
WSTB	Monaco, John	X	LaBarbera, Chuck (A)			
Yates	Lyon, Bruce	X				
Past Pres	Casella, Dan		Copp, Wm. Scott	X	Flanigan, John	X
Past Pres	Gregory, William		Kiebel, Ron		McCabe, Dennis	

Past Pres	McDaniels, Steve	X	Jacobski, Wm		
NYS DOS	Addario, John	X	Nemeth-Weisser, Julie	Nichols, Dan	
	Piester, Ron	X	Bradshaw, Eric	X	
Log Editor	Eberhardt, Jim	X			
ICC	Drexler, Rob	X	Harris, Dottie	X	Piester, Ron X

**Secretary's Report:** BJ Gettel

We have a quorum with 34 voting members in the room. Correction to September minutes: Jim Bailey stated under website that the minutes state that no report was given. He wanted it stated in the minutes that no report was requested for the September meeting. Motion to approve the minutes with the correction by Jim Bailey, 2<sup>nd</sup> by Ed Cusato. Agreed and carried.

**Presidents Report:** Jim Morganson

After the last meeting I was asked to clarify who the official delegates are. Is there any confusion? No comment.

I have to change things this morning. I was very excited about this meeting and I still am but I had a power point presentation to take it to the next level but I will hold it due to the weather. I have been asked to be brief here to today. Lunch moved to 11:30AM due to the impending storm. The power point would have been on all the correspondence that I receive so that you could see it. Some I would just like to point out. It takes us back to when the Coalition and this organization presented an award to Ron Piester at the ICC. I wanted to show the award that James Gilhooly received for us. There was a congratulation letter sent to Rob Drexler on your behalf. We also wrote a letter to Steve Jones who is now the President of the ICC. The rest of the letters are things that happened statewide.

Is there any further comments about the election process, things that went on or our further involvement in ICC, Atlantic City? I want to thank the folks that were there and the work that they did. Jim Eberhardt wanted to know if there anything that we missed? President Morganson was not sure that we missed anything. We do need to get more people to meetings. As far as the vote, we had a good show. President Morganson thanked Jim E. for the wrap up article in the Building Log.

**Treasurers Report:** Douglas Scarson

Passed out the handouts and vouchers for your dues. The most important thing is the letter that we are preparing. It is to help the Chapters that are interested in becoming Federal Tax Exempt. I am going to wait for an email back with the information on the 2nd page. If you have any further questions please email me and I will try and get the answers for you. I would like to get this done before Christmas if at all possible. Motion to approve Treasurer's Report by Doug Bowers and 2<sup>nd</sup> by Jim Eberhardt, agreed and carried.

## Committee Reports:

**Annual Business Meeting Conference:** 2<sup>nd</sup> Vice President, Secretary, President & Chuck LaBarbera of Western Southern Tier

Chuck mentioned that the proposal is at the Chautauqua Suites in Mayville, New York. For breakfast, lunch, dinner, and your room is \$287 per person. The hotel will set up wine tours for the wives/spouses and we have other things planned that we are working through right now. Don stated that the only thing not mention is the fee for the conference itself. That has not been set yet. The dates are September 10<sup>th</sup> – 12<sup>th</sup>, 2014. This will be right after our conference. We are offering 24 hours of continuing education for our conference in case anyone wants to attend. Don stated that the education has not been finalized yet. That will take place over the next few months. Is there any objection to the fee schedule? Motion to proceed by Chuck, 2<sup>nd</sup> by Kevin R., agreed and carried.

Don made a motion to set the fee for the conference at \$85.00, 2<sup>nd</sup> by BJ. Jim Eberhardt wants the fee waived. Kevin Rank says the problem with that is that everyone signs up and then they don't show up and we end up paying for the seat. You have to put something in it. It is a great idea to make it cheap but you need to make it something. Don stated that if someone signs up and doesn't show up, the way that he has worked it out with the hotels in the past is that when you make your room reservation, you pay for your meals through your room fee. You have to deal with the hotel if you do not show up. This way NYSBOC doesn't have to absorb the expense. We do have people that sign up and don't show up. It is not fair. At that point we are looking to cover our expense with everything that we are offering to do. We are looking to cover printing, speakers and things like that. Jim Bailey wants some type of a fee to be set. Pat Morris makes a motion that we charge \$50, 2<sup>nd</sup> by Jim Bailey. There is already a motion on the floor for \$85.00. Mike Malatino stated that the treasurer's report shows a balance of \$15,000 yet our expenses for the conferences is at \$25,000. We have to charge something if everyone wants to go to the conferences, get reimbursements, etc. And you have a problem with spending \$85.00 per person. We cannot keep spending and not bring in monies. We have to make money someplace and everyone in this room makes it off their conferences. We should be able to do the same.

Kevin Ranked asked how much money did we make at the conference? Don stated that according to his quick calculations we made approximately \$8,000 but keep in mind that the hotel and food were not included. This was just on the registration, sponsors, and thank you to the Chapters from Region 3 who all donated money to make this happen. Every Chapter donated at least \$500 towards this. That is what we suggest to do from now on. Not every Chapter can put on an ABM.

Bob Cordell has a question, who in this room is paying \$85 out of their pocket without getting reimbursed? We need to get some money. Kevin is right, they sign up and then don't show up. Something that is tangible.

Jim E. - we did this once before in Niagara Falls and we charged \$10.00. I don't think we had an issue over that. Ten years ago when I joined we had \$70,000 in the bank and now we have \$130,000. We have twice as much as what we had 10 years ago.

Don asked Jim E. how much was the bill that he just submitted for the ICC Conference was? Jim E -\$1400. Don – we never had that 10 years ago. At Lake George it was \$85.00. I made sure that we had an enjoyable time. Everyone that came got a vest, we went on a boat ride, a fort tour, open bar and it was a give back to the membership. We certainly spent more than we took in. It is time to give something back to the membership but we cannot do that constantly and then we don't have enough to be involved on the national level. We have a lot more work on the national level. We need to get more involved with code development. Not just go down there for the politics. This will take funds to get people there, to be there, and get involved in code development. Look at the bigger picture.

President Morganson – we have a motion over here for \$85.00 for the Annual Business Meeting. All agreed and carried, no opposition.

**Ambassadors Report:** John Flanigan

*Members, who as individuals, can represent this Organization. Qualifications include length of service, committee memberships, office holders and persons with experience in many disciplines (Building/Fire). It shall be the goal of any ambassador to develop relationships with other Chapters, State Organizations and elected officials. A list of all our associates should be established and a continual upgrade should be done as the Ambassadors reach out.*

John Flanigan reported that he received a bundle in the mail. They will be discussing a more restrictive code standard from one of the municipalities. I was requested to attend a fire burn on sprinklers. There were 3 TV channels there and the comments keep coming back that we will be talking about this but it is not on the agenda. Ed inquired as to how many politicians showed up and how much TV airtime did it receive? No politicians.

President Morganson stated that there is a meeting on Wednesday and it appears the big sprinkler debate is not on it. I have to give a shout out to Bob Cordell who did it for us.

John also stated the when he goes to the Association of Towns Conference there is approx 90 – 100 people there getting education. I think the previous thing would be nice. Eastern State is the same thing.

**Building Log:** Jim Eberhardt

*The “Log” will serve as the “Official” source of all NYSBOC news and publications. Beyond that, the “Log” committee will act as Press Secretary to the NYSBOC community. They will insure that any time the Organization is mentioned in a part of the State, the story will be repeated in print across the State. Individual stories will become State wide press releases to promote the goodwill done by NYSBOC Members.*

I appreciate the folks that send me pictures. The November edition is out and on the website. Thanks to Jim and BJ. I am working on a project with President Morganson as a Press Secretary. We need to send information to the appropriate periodicals. The gentleman that I have locally is also helping. When you are talking about building inspector stuff most people don't read. We are still required by the by-laws to produce the log 4 times a year. I am trying but it is difficult. Kevin asked if it would it be better to look at a by-law change. Jim said not at this time. Bob Cordell - by laws were done when the log was our main means of communication. Now we have a website and email. Perhaps now is a time for a bylaw change. Go down to 3 times a year. President Morganson said it would be at the pleasure of the membership but the more information we get out about us in a media fashion the better it is for us. Dottie Harris stated she would give Jim a list of what the ICC does. It might be helpful.

**Bylaws:** Jim Bailey & BJ Gettel

*Maintain and update the policy and procedures for the organization.*

BJ & I will look into a bylaw change for the Building Log and will report back at the next meeting.

**Certification and Education:** Sam Ricotta & Mark Schwarz

*As a priority overseeing the Continuing Education Credits and ensuring new opportunities to improve course material, availability, and advancing recognition of the value of in-service credit hours. Coordinating educational opportunities, with architects, engineers and industry.*

Don presented 2 certificates for Certified Professional Code Administrator to:

Niagara Frontier Chapter: Richard L. Ogorek, Jr.

Bianco Chapter: Andrew W. Lawrence

**Codes Coalition:** Gene Jaques & Rob Drexler

Rob reported that they are trying to put together a meeting for the first of the year and reignited the group.

**Codes Consensus:** Don Mekulik *A technical advice group that would spread information with a common voice in response to code questions. A clearinghouse where members could get answers/guidance regarding code related matter. Ultimately any member could review and choose from a list of "standard" answers to a code questions about which other members have already reached "consensus".*

No Report

**Codes Development:**

*2013 is the time to expand NYSBOC's role in Code Development. To that end, I ask that we keep the existing subcommittee structure in place. That group will establish a format to continue dialog about relevant Code issues. Must have direct access and the ability to monitor the latest in DCEA & ICC Code Development discussions.*

**Committee for Information Management:** Tom Costello

*To develop a strategic development plan for information management services and support for the entire organization and techniques to substantially improve performance, efficiency, and outcomes.*

**DCEA:** Ron Piester, Charles Bliss, John Addario

Part 1208: John Addario gave an update from Rule and Development and the comments that we received. Part 1208 comment period closed at the end of November. We received a lot of good comments. Approximately 30 - 40 back, some were extensive and some were brief. There were some duplicates.

I will address the NYSBOC comments. We are still developing the changes. Some were to the definitions. Clarifying the remote participation on line and what is required, 3<sup>rd</sup> party inspectors and special inspectors, ICC certifications code regulations, and advanced in service to 24 hours.

We are looking at the two levels of training. Somehow the regulations were changed at some point; Building Safety Inspector and Code Enforcement Official. That would mean we would have to look

at the training and see what class fit what job description. There is an overlap there. We are still looking at the need for the Building Safety Inspector and the Code Enforcement Official to submit something to us regarding updated information in our dbase. We are trying to update our records. Also clarifying a standard and adjunct instructor. The big item is the inactive status on a 3 year term.

The most comments are on the 24 hours of continuing education. The concept was to reduce the number of categories. We are looking at 3 categories. The categories are Code Enforcement Administration, Uniform Fire Prevention and Building Code and the third is Energy.

With that there were written and verbal comments as far as the 24 hours, also having another category as elective. The working concept would be that the Code Official would have to get 12 hours in the 3 categories and then 12 hours in something other than the education of the code official. It would not have to come through the Department of State. Could be something in planning, zoning, ICC, it wouldn't have to be from the Dept of State.

The question was asked if it was going to be broken down into 4 hours in each of the categories or just 12 hours. John responded with 12 hours.

Ron Piester stated that there is the one category that the hands are tied, the energy code. We are going to have to be mindful of the statutory.

Steve McDaniels: It would depend on the update to the code books.

James Morganson: Thanked the ones that worked on this. It is a giant step that we moved forward. Thanked Ron and John. It is a nicely laid out program.

Sam Ricotta: In regards to the Electives, would approved providers be established or would you go through manufacturers that have been giving the training all along?

John Addario: Looking for a committee review board to address a list of approved providers.

Steve McDaniels: Are you going to be able to keep track of all the non approved ones through SLMS?

John Addario: There will be an audit process. This still has to be developed.

Steve: This would create a little more work for your office. John agreed.

Dottie: Massachusetts has a group like this. It would make sense.

John: It would take the burden off of us.

James Morganson: When I sent in the 1208 document on your behalf, I recommended a Course Review Committee which would be made up of the major schools in New York State and some other selected folks.

Ron Piester: And we would rely on this committee to give us advice on these courses. It saves us time.

Bob Cordell: I want to say thank you to everyone. This is concept that we need to grow into. Conferences would made easier. We can pick courses that have been approved and we know they are a good course. We need to work this out and make it happen.

Don M: Because of where we are heading with this and we are trying to work very hard with John Addario, I think as a Board member that it is imperative that John come to every one of our delegates meeting because this will be a discussion that will be on going for years.

President Morganson: Inquired how many of the chapters that are present, how many are chairman's of their conferences? (A large number by show of hands) Under the letter that was sent on your behalf, is there anyone that would not be willing to sit on some type of committee to review courses?

Kevin Ezell: I would ask that someone from NYSBOC be on this committee. I don't think all of us should be on it but we should have a fair representation.

Don B: I think we also need to look at some of the outside organizations. The coalition should also sit on this committee.

James M: this would be a benefit for the coalition and would be enormous. Some of the courses that could be used by the coalition would be a great thing.

Ron Piester: The makeup of this committee would certainly have representation from other organizations that are impacted by these regulations, such as the organizations of the coalition. That is something that we would certainly do.

Steve McDaniels: Creating a committee that is too big is going to be a problem. Just so that it would be represented. It could be problematic for the Department of State as well.

James Morganson: The good news is that we are in agreement that we have a committee to work with John Addario to present good courses on your behalf.

James Morganson: Part 1208 thanks to Ed Cusato, Bob Cordell, & Steve McDaniels, there is a lot of people in the room that worked on this. Steve put the document together for us. Thank you. Is there any further discussion on this as to where it stands right now?

Steve: What is the next step? Is there a 2<sup>nd</sup> date on this for the draft?

Ron: What is going to happen and we are I is that we are in the process of coming up with a draft and it will send out to everyone that we intend to publish. As a courtesy we will share with you a copy of the draft that we intend to publish with a Notice of Proposed Rule Making. That will go into a formal Rule Making process that will include public hearings and public comment period. I would like to think we will be going into Rule Making by early next year.

Wayne: It came to my attention that you posted something on the DOS website. The hours for CCT's have changed down to 6 hours. Have those regulations changed at this point?

John Addario: CCT's have always been 6 hours. That has not changed and will not change.

Charles Bliss: I want to be sure that everyone heard what Ron said. This does have to go through the rule making process. Please take this back to your members. This is not a done deal yet despite the rumors that are out there.

Ron Piester: At the Annual meeting I gave a grim reality at what was happening in Albany. It wasn't intended that way or meant to scare you. I felt you needed to know. It was having an impact on us and the provide services. Since then we have been able to take a turn and have actually taken on 5 new employees. One is working in regional units and one in technical services units. It allowed one of our senior staff to shift back into Code Development. Yesterday we hired 3 additional people in Albany. Two will be regional field staff and work out of Syracuse office and 1 for educational and training that will work out of Buffalo office. The new policy is that any field staff must report to an actual office. New hires must be based in an actually office. We are shifting the deck again. I apologize for this. This will allow us to reduce the area of coverage for some of our field staff. Brian Tollisen has been working with the staff. Based upon the strengths and workloads, there hopefully will be a small shift and we will let you know.

We are continuing to advocate for more staff. We have a waiver to hire another person. We are not back to the glory days. But we are in a better position. My staff has been killing themselves to keep it together and hopefully this will give them a little more breathing room. I know that has required you to be a little more patient because we couldn't get to you as quickly.

Code Council meeting scheduled for next Wednesday.

Jim Bailey: The new regional map will be posted on the website with a brief article. Ron thanked the committee.

James Morganson: More good news from Albany. Are there any questions or further discussion.

Steve McDaniels: What is the official name of department now?

Ron: Department of State, Office of Planning and Development, Division of Building Standards and Codes

Jim E: Commercial energy

Ron: bit of a delay. We are waiting for a report and critical to the rule making documents. We received that report a month ago and reviewing it. What was critical was a determination that the 2010 edition of ASHRA which was identical to the 2012 of the IBCC. As you are aware of a report like this is not an easy thing to read. We have come to the conclusion is they are very close to declare that the 2 are equivalent. We have to make sure that the Department of Energy will not trip us up when we go to rule making.

Bruce Lyons: How far out – 2, 3 months, a year?

Ron: Yes possibly, maybe.



**Emergency Management/CEDAR Team:** Dan Casella, Steve McDaniel, Ed Cusato, Mark Schwarz, Robert Cordell, Eric Bradshaw, and Eric Famigetti

*Promote & complete the true implementation of the CEDAR program and continue to develop partnerships within the Emergency response structure. Serve and an advisory position to DCEA policy making for the betterment of the organization.*

Eric Bradshaw: It is still a program and we are moving forward. When it finally comes out, it is legal. We are still working on it. I have started writing procedures and protocols. We have to start at the ground level with a 3 hour program. The program basically says you can't go to a disaster and not include code officials. I am encouraging the code officials to step up and get involved.

Once we have approvals, the web link will go live, applications to be filled out. There has been no change in the programs operational process. Once we have made sure that you have met all the qualifications and want to be involved, and then we schedule the 6 hour training class. They are other agencies now involved. OEM is involved, I have to make sure that the DOS has employees are ready to go to stations. I was asked about the financial reimbursement process: reimbursed from tolls, mileage, rooms, and meals. We were given permission the first time and that was done very quickly once we had all the applications in. Checks were turn out. Everyone that submitted an application received a check relatively quickly.

I want to reaffirm the fact that we are still moving forward. We purchased 5 military type laptops. They are set up with all the forms and lists, Iamresponding is on it, purchased 50 tape measurers, vests, flashlights, hard hats, etc. If there is a request and we can meet you there. We are working on ID cards as well at the State level. OEM is working on an universal ID Card. At the end of the deployment we collect everything.

Because of the way this has gone, I have gone through New York State Emergency Management Association (NYSEMA). They are starting to get County requests to put together revisions. They want to build you into the program and they are pushing for the Code Official to participate. Want local response groups. I need people from the Chapters to work with me on this group when I go to speak to the County Emergency Manager, need someone to go speak to the municipality where opposition occurs. OEM is interested that we move forward with this thing.

Ron added that gives a great overview of what is happening. One thing that I am encouraged by, is it took us from the time that OFPC left the DOS to convince the executive staff at DOS, that they were missing there seat at the table of the Disaster Preparedness Commission. This commission is comprised of various agencies intended to coordinate the response and preparation of disasters. The Secretary of State had previously delegated that roll to the State Fire Administrator. I have now been asked to attend these meetings. Code Division should be the coordinator of the department roles.

President Morganson: Again we got to the anniversary of Sandy. With Dottie's help a letter was sent to the Governor's office about our involvement on our behalf. It is nice to hear that Ron has taken care of this. Thanks to Dottie as well. Is there a better way to define in about 2 paragraphs our role?

Eric Bradshaw: Historically code officials have not been involved in Emergency Management. People and you are recognizing that you can't go through the disaster cycle without the officials.

This is why it is important that I get a list of people that I can work with from your team. I don't want to be the person picking the person to be involved. I can play the support role.

Ed Cusato: For the immediate future the Association of Towns, Conference of Mayors, John Flanigan goes each year and we try to recruit new members. The other push is with those organizations is trying to educate the municipal officers as to what we do. How do I get you there?

Eric: Send a request and I submit the request to Ron. The first part of CEDAR is the initial and the second phase is there re-building. Get the other agencies involved. How do we get permits done?

President Morganson stated that we be sure to thank Dan Casella for his involvement.

Dottie: Has been trying to work with the insurance groups to work with you folks. They have hired a full time Code official on staff. There are trying to use you more as a friend vs. a foe. I will be speaking again at their conference. That is an important phase of their recovery.

### **Events, Association & Conferences:**

*Combine the Association of Towns, Conference of Mayors, and Eastern State reports as time sensitive presentations. Only active subjects will be discussed as they relate to the Delegates Meeting calendar.*

**ICC:** Dottie Harris, Ron Piester, Rob Drexler

Dottie: High school technical program information is here. No one from NYS yet. She handed out flyers. If you are interested please contact Dottie.

Rob Drexler: Thanks to NYSBOC for all your support to the ICC. It was a very successful. Call for Committees list was handed out. The deadline is not until June. Participate on the committees, we need New York representation.

CDPC access is live. We have webinars that are being offered in December and January. Good things to come. They will be talking about collaborating and more on the CDPC Access. It will take about 30 minutes. We had over 40,000 hits that 1<sup>st</sup> week it went live. Jim Bailey reminded everyone to update your ICC login information.

Ron Piester: There is a connection between the what Bob & Dottie went to and what Rob was just talking about. What we are trying to show the state is that the process that is being utilized for the International Codes is similar, if not the same as many parts of the State administrative procedure requirements for going through the state rule making process which also connects to the technical sub committees. I think it is highly unlikely that will appointment Technical Subcommittees for the next round of updates. We are arguing that the ICC process already has the deliberation and the debate and the consideration that is similar the state administrative procedure act. If we are successful, that means we will not have that kind of review at the State level. I hope we have all gotten to the point of accepting the ICC Code as one that helps us understand and develop the code changes. If that is the case, your participation at the national level becomes more and more important. So serving on ICC Committees and participating in CDPC Access, is not just important, it is critical to our success as a State to understand the new codes and the development of those codes. You need to connect the dots and understand that this is not just something that we want you to do but something that you need to do if you as an association want to be a part of the development of these codes.

President Morganson: There is the future as you were plainly told.

Scott Copp: It is a valuable effort to sit on these committees. Put your name down and get in the selection process. Gives you a great incite to how the process works. Step and give it a try.

Robert Cordell: One thing that needs to be looked at. That is the administrative section that we have taken out. We need to give the local code official the ability to have flexibility. We need of that back in.

**Legislative/Technical Committee: Bob Cordell**

Bob: Most recently Dottie was invited to testify at the Joint Assembly Standing Committee on Government Operations and Local Governments. Dottie invited me to join her. It was very interesting. They were talking about Hurricane Sandy and how they could make things better. They were very interested. There were people from FEMA, affordable housing, long island, New York City talking.

Dottie figure it was a great opportunity to lay the ground work for what we needed; Code books. 54G Money, etc. It was a lengthy testimony. There were at least 10 reports stating that we need updated codes and highlighting the problems of this. NYS is one of the worst states in updating the code. I discussed how streamlining the process and giving back the 54g money would help. We talked about CEDAR and what a great job you did. The staff was focused. 2 legislatures have offered to help. Next year is the push. The program is broken at this time. There was definitely interest. Hopefully more will come.

President Morganson: Thanked Dottie for putting tremendous focus on this.

**Membership & Recruitment Committee: BJ Gettel & Kevin Rank**

*As a goal, can we get at least one person from each Chapter to promote NYSBOC. Help coordinate an effort to first account for and service our existing members while actively seeking new members. Be responsible for the gathering of membership information and membership dues from each Chapter yearly.*

**Scholarship Committee: Tom Corrao & Wayne Cichon**

**Ways & Means: President & Treasurer**

**Website Management: Jim Bailey & BJ Gettel**

*Promoting, informing, and updating code enforcement officials through a means of the internet.*

We saw a lot of action leading up to the ICC Conference, in particular the page with all the voter registration and information. Thanked Rob Drexler for supplying the information. WE are in the process of updating all the time.

BJ stated that if you are not receiving any of the announcements, please go in and check the subscription on the website. There a lot of emails that are getting kicked back because you have changed your emails address and forgot to update accordingly. If you have a problem, please email BJ and she will assist you. You can put 2 email addresses in. Just use your last name and first initial. You just need to be a little creative.

**Old Business:**

Charles Bliss: There is a number of manufactured homes that have been moved from the floods and been rebuilt. Some people say they are re-certified. Electrical is a problem. We are working on this problem.

**New Business:**

President Morganson wanted to mention the Building Log is out and please read it. There are a lot of great articles in it.

The ICC folks sent a nice wrap up of the Chapter Merit Award that we were going to show today but the pending weather is dictating that we do not have time. I want to highlight a letter that I wrote to Jim Burns.

The FASNY Annual Meeting this year was called Prevention First. Of course we call ourselves First Preventers. I want to talk to Jim Burns about how close we are and I think you will see me name 2014 as The Year of the First Preventer. I want to get that name out there again.

I will end with a letter that came to all of you from the President of the New Jersey Building Officials. Let me read it. It is short.

Words cannot begin to describe my appreciation to you and the entire NYSBOC Organization for all their support financially, physically, and morally you have shown us the participation in hosting of the ICC Conference this year. Your member's actions have solidified our friendship even deeper than it was before. Please extend my sincere gratitude to the entire membership and I look forward to seeing you all again.

With warmest regards,

Jim Zaconie, President

Based on weather constraints President Morganson asked the pleasure of the delegates for a motion to adjourn.

Adjourned: 11:38 AM

**Next Meeting Date & Location:**

March 14, 2014: Mac Arthur Park Restaurant, Rockville Center

June 6, 2014: Slingerland Fire House

September 10<sup>th</sup> – 12<sup>th</sup>, 2014: Chautauqua Suites, Mayville

December 5<sup>th</sup>, 2014: